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Starting Strong: Onboarding for New Research Coordinators

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Discuss with Us

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Disclosures

Erinn McDowell and Pamela Mason have no disclosures.

Questions for You!



1. How many of you had a dedicated preceptor during your onboarding?
2. How many of you feel like you were trained appropriately?

Share Your Thoughts

- What word or phrase comes to mind when you hear the term onboarding?

Key Aspects of Onboarding



Be Welcoming



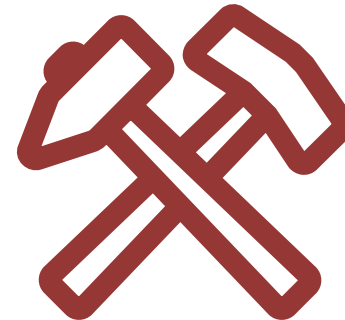
**Prep Your Program and
Share Training Outline**



**Set Clear Goals and
Expectations**



Provide Feedback



**Consider Your
Tools/Resources**

Be Welcoming



- ✓ Kindness = Key
- ✓ Consider a small gift
- ✓ Get to know the new hire

Prep Your Program

- ✓ Written
- ✓ Experiential
- ✓ Didactic



Provide a Training Outline

- ✓ Trajectory
- ✓ Checklist
- ✓ Go-To Colleague



Set Clear Goals and Expectations

- ✓ Fear Free Culture
- ✓ Meeting Frequency
- ✓ Agenda
- ✓ Task-List/Checklist
- ✓ Teach Back



Provide Feedback

- ✓ Sources
- ✓ Frequency
- ✓ Build confidence
- ✓ Identify needs



Pro-Tips

What are some resources that you would recommend?



Questions?



Acknowledgements



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Thank You!

