

NRG Oncology Radiation Oncology Committee Member Job Description

Purpose: Volunteers are integral to the success of NRG Oncology Group programs and activities as well as to the advancement of the field. This job description provides basic information to help guide you in your role as a committee member. For more specific information, please contact your committee staff member or committee Chair identified below.

Description: Each member is responsible for actively participating in the committee's assigned work based on the goals and objectives of the committee and details below:

- Maintaining an active status on the roster of an active NRG member site;
- Encouraging participation in and promoting accrual to NRG studies;
- Your active and continued engagement with the committee, including participation in meetings and conference calls;
- Holding meeting materials in confidence;
- And performing other duties as assigned by the committee chair in support of the subc direction. It is important to keep the Chair apprised of the status of assigned work on a regular basis;
- Actively participates in work and scheduled conference calls. It is expected for members to attend half of the bi-monthly conference calls and at least one face-to-face meeting at the NRG Semi-Annual Meeting;
- Collaborates respectfully and effectively with other committee members;
- Is required to sign a Conflict of Interest Statement Disclosure Form and keep the information updated at least annually through the duration of their service as an NRG volunteer;
- Liaisons are expected to communicate between their respective disease site committees and the RO Scientific Core Committee.

Chair: Evan Wuthrick

Co-Chairs: Ivy Petersen and Charles Simone

Staff Support: Denise Manfredi