The NRG Oncology Research Coordinator Mentor Program
Mentor Program Description

What is the purpose of the NRG Oncology Research Coordinator Mentor Program?
Recognizing that Clinical Trial Nurses (CTNs) and Clinical Research Associates (CRAs) in clinical trials settings
have challenging and complex roles, the NRG Oncology Mentorship Working Group, in collaboration with the NRG
Oncology Protocol Support Committee (PSC) developed the NRG Oncology Research Coordinator Mentor
Program (CMP).

The purpose of this program is to provide one-on-one support and guidance to CTNs and CRAs who are new to
NRG Oncology and/or clinical trials, who have questions about the process and procedures involved in NRG
Oncology clinical trials and could benefit from the assistance of an experienced CTN or CRA.

Who requests an NRG Oncology mentor (NOM)?
Any CTN or CRA:
- Who are new to NRG Oncology clinical trials
- Who are not new to NRG Oncology but have recently changed positions or have new responsibilities with
  NRG Oncology trials
- Whose institutions are having difficulty with accrual, data delinquency rates, or have had an unsatisfactory
  audit

What kind of support will a NOM provide?
Mentors can provide helpful hints or more in-depth support in numerous areas to include:

- Administration of Patient Reported Outcome surveys
- Adverse event reporting
- CTSU navigation to NRG trials/information
- Data entry / submission
- Drug accountability
- IRB submissions / issues
- Maintaining long-term follow-up
- Maintaining source documentation
- Management of multiple affiliate sites
- Patient recruitment
- Preparation for audits
- Regulatory process
- Research budgets/billing
- Research record keeping & organization
- Research specimen collection and submission
- TRIAD submission/issues

The NRG Oncology Research Coordinator Mentor is available for consultation by telephone and email during
regular business hours.

How do I request a mentor?
If you would like a mentor to contact you, please complete the NRG Oncology Research Coordinator Mentor
Request Form. The form is located on the Members’ Area of the NRG Oncology website under the Nurses and
CRAs tab (Mentorship Program-New to NRG Oncology). Based on the information that you provide in the request
form, the Lead and/or Second Lead mentor will try to match you with a mentor who is in a similar role or at a
similar institution and who is best suited for your needs.

Questions?
If you have any questions about the NRG Oncology Research Coordinator Mentor Program, please contact the NRG
Oncology PSC mailbox: subject line: “Mentorship” at nrg-psc@NRGOncology.org.