

CONNECT Online User Guide

Login

Overview

Program Agenda

My Schedule

Session details

Join Webinars, On Demand and
Networking sessions

Join Virtual Meetings/Appointments

Join virtual issues/alternate method

Exhibitors

Attendees

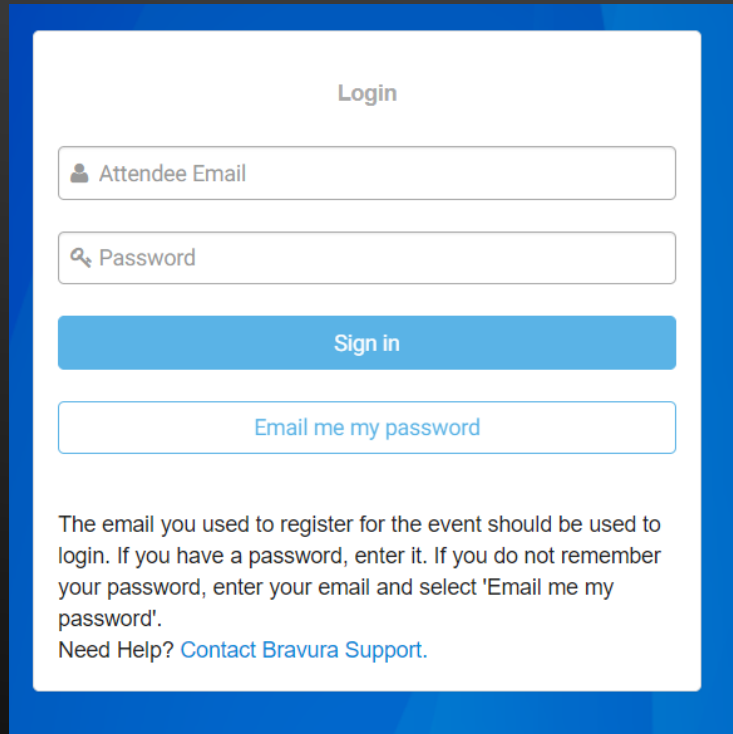
Information

My Profile



BRAVURA

LOGIN

A screenshot of a login interface with a blue border. The title 'Login' is centered at the top. Below it are two input fields: 'Attendee Email' with a person icon and 'Password' with an eye icon. A blue 'Sign in' button is below the password field. A link 'Email me my password' is below the button. At the bottom, there is explanatory text and a link to 'Contact Bravura Support'.

Log in using your registered email address, and password if provided to you, to access the CONNECT platform.

Use the Email me my password to receive an email if you have forgotten your password.

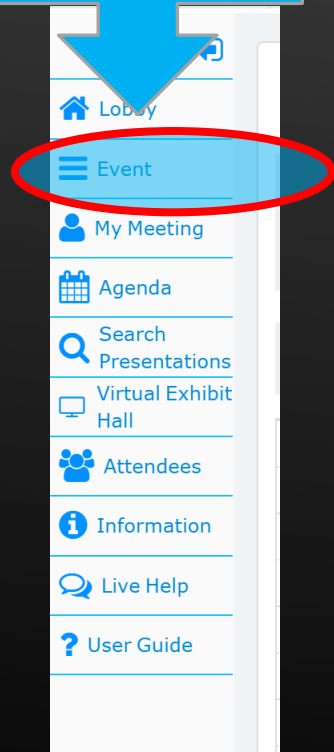
In the platform you can view your program agenda, and create a personalized schedule, attend virtual sessions, browse exhibits, network with attendees and more!

OVERVIEW

This is your CONNECT lobby. Use this screen to navigate to different parts of the platform. The lobby might look different for your event



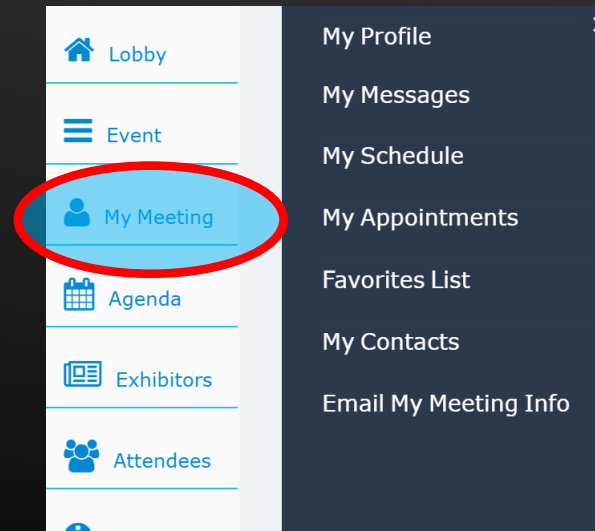
Click to view options available for your event

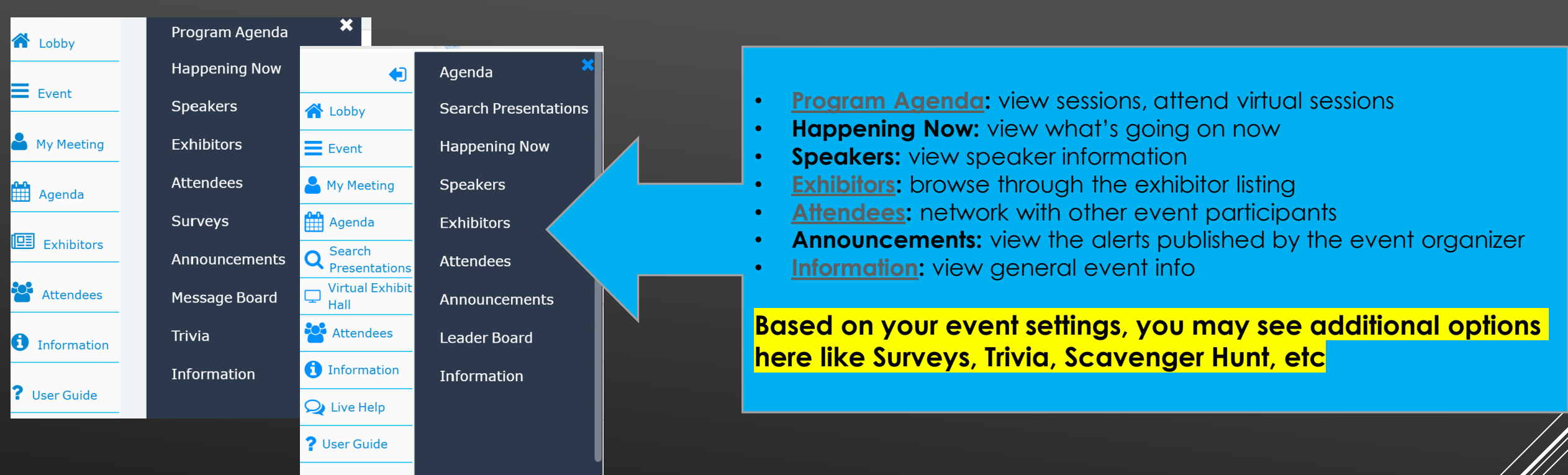


Click to access your Schedule/Appointments and Messages

Click to view sponsor websites

Click for your personal meeting details

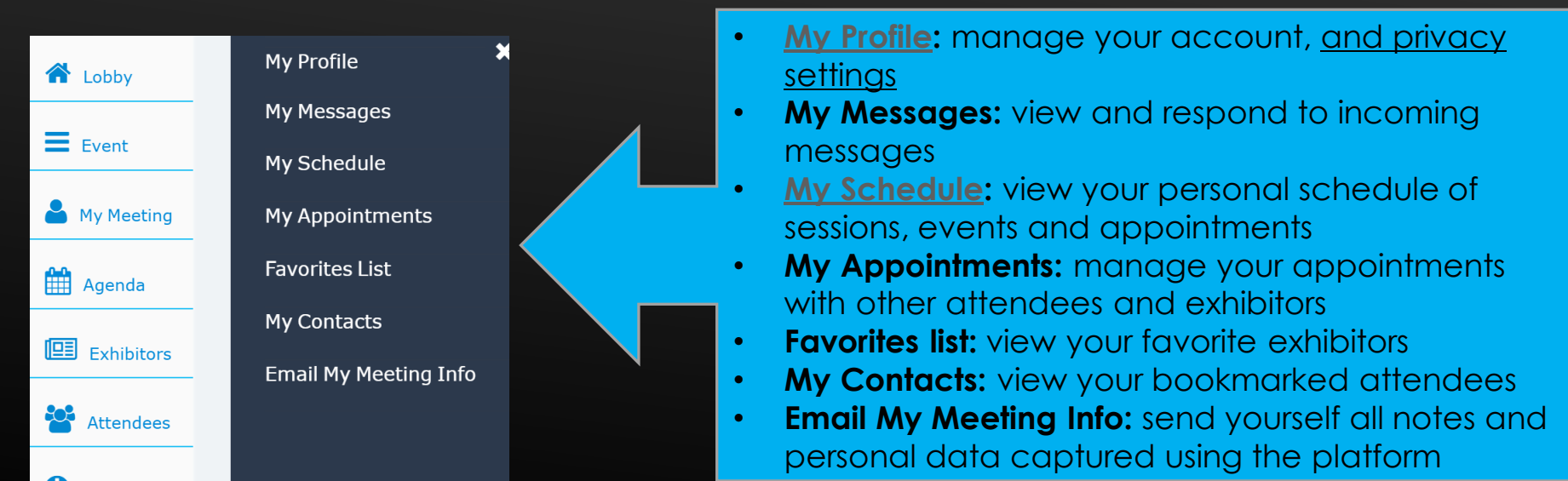




The screenshot shows a web application interface. On the left is a vertical sidebar with icons and labels: Lobby, Event, My Meeting, Agenda, Exhibitors, Attendees, Information, and User Guide. The main area displays a 'Program Agenda' dropdown menu with the following options: Happening Now, Speakers, Exhibitors, Attendees, Surveys, Announcements, Message Board, Trivia, and Information. A second, expanded version of this menu is shown to the right, listing: Agenda, Search Presentations, Happening Now, Speakers, Exhibitors, Attendees, Announcements, Leader Board, and Information. A large blue arrow points from the expanded menu towards a text box on the right.

- **Program Agenda**: view sessions, attend virtual sessions
- **Happening Now**: view what's going on now
- **Speakers**: view speaker information
- **Exhibitors**: browse through the exhibitor listing
- **Attendees**: network with other event participants
- **Announcements**: view the alerts published by the event organizer
- **Information**: view general event info

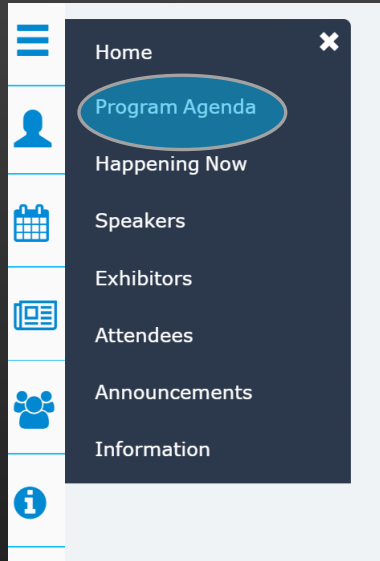
Based on your event settings, you may see additional options here like Surveys, Trivia, Scavenger Hunt, etc



The screenshot shows the same web application interface. The sidebar is identical. The main area displays a 'My Profile' dropdown menu with the following options: My Profile, My Messages, My Schedule, My Appointments, Favorites List, My Contacts, and Email My Meeting Info. A second, expanded version of this menu is shown to the right, listing: My Profile, My Messages, My Schedule, My Appointments, Favorites List, My Contacts, and Email My Meeting Info. A large blue arrow points from the expanded menu towards a text box on the right.

- **My Profile**: manage your account, and privacy settings
- **My Messages**: view and respond to incoming messages
- **My Schedule**: view your personal schedule of sessions, events and appointments
- **My Appointments**: manage your appointments with other attendees and exhibitors
- **Favorites list**: view your favorite exhibitors
- **My Contacts**: view your bookmarked attendees
- **Email My Meeting Info**: send yourself all notes and personal data captured using the platform

PROGRAM AGENDA CALENDAR



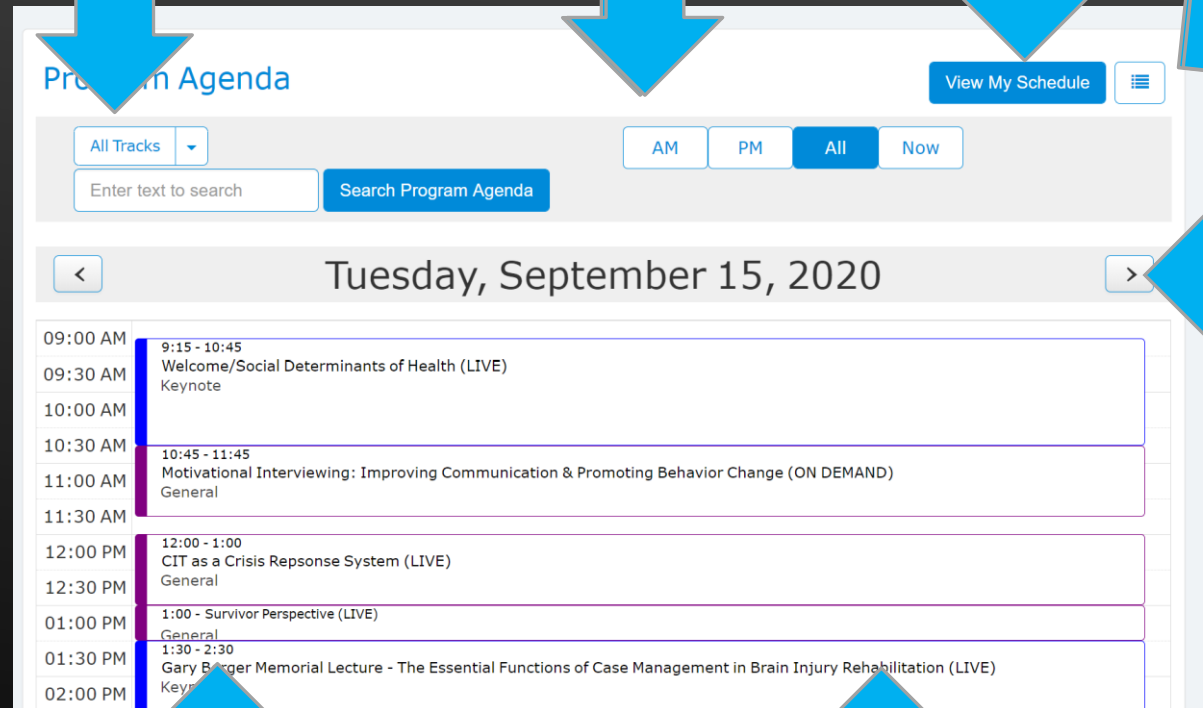
View sessions by track

View sessions by time

View your personal schedule

Switch between a list and calendar view

Calendar defaults to current date, use this to scroll



Sessions are color coded by track

Select a session to view more details

Schedule is displayed in YOUR time zone.


View sessions by other filters



View your personal schedule

Switch between a list and calendar view

Free form search

Program Agenda

View My Schedule 

Content level  Program type 

Enter text to search Search Program Agenda

Session Name	Start Date	Time	Conference track
The only workshop you need to attend	Fri, Jun 19, 2020	02:30 PM - 03:30 PM	
Deliberative Dialogue Forum: Free Speech & the Inclusive Campus Issue Guide	Sat, Jun 20, 2020	08:30 AM - 10:30 AM	ALL
Partnering with Parents and Families of First-generation College Students	Sat, Jun 20, 2020	08:30 AM - 10:30 AM	FGSS

Select a session to view more details

Schedule is displayed in YOUR time zone.

MY SCHEDULE

×

Profile

My Messages

My Schedule

My Appointments

Favorites List

My Contacts

Email My Meeting Info

My Tote Bag

View sessions by time

Add a personal event

Switch between a list and calendar view

My Schedule

New Event

Email My Schedule

Download My Schedule

Show All

<

Sunday, November 22, 20

>

8:30 am

Send yourself an email with your schedule or download an ICS calendar file

SESSION DETAILS

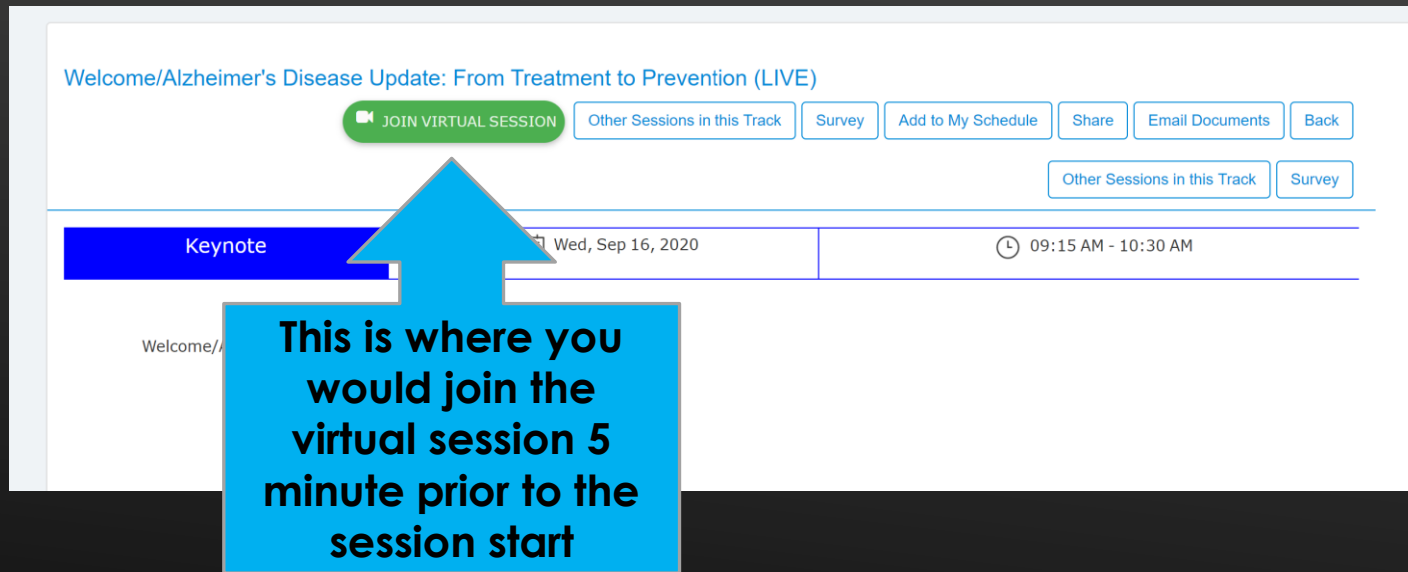
Use these actions on all screens to perform tasks such as creating your own personal schedule, adding notes, sharing information about the session, etc.



The screenshot shows a web interface for a session titled "Welcome/Alzheimer's Disease Update: From Treatment to Prevention (LIVE)". At the top, there is a green button labeled "JOIN VIRTUAL SESSION" and several white buttons: "Other Sessions in this Track", "Survey", "Add to My Schedule", "Share", "Email Documents", and "Back". Below these buttons, there is a horizontal bar with a blue tab labeled "Keynote". To the right of the tab, it says "Wed, Sep 16, 2020" and "09:15 AM - 10:30 AM". Below the bar, the session title is repeated. Two blue callout boxes with arrows point to specific features: one points to the "Survey" button with the text "Respond to session survey", and the other points to the "Email Documents" button with the text "Email documents uploaded by speaker to yourself".

Options available here may be different for your event

JOIN VIRTUAL SESSIONS: WEBINARS



Webinars are interactive and may have one or more of these options available during the session:

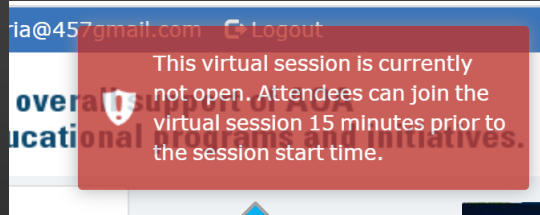
Chat: Post comments to the group

Q&A: Post questions to the speaker to respond publicly or directly

Polls: Respond to polls

The minimum download and upload speed for an attendee without interruption is 2Mbps. If you fail to meet the minimum requirements you may experience technical difficulties in the room including losing connection and poor audio and video.

You cannot be seen or heard during webinars. Use the options available on the chat and Q&A panel to communicate with the presenter or other participants.



You will see this message if you try to join a session more than 5 minutes ahead of scheduled start time

A screenshot of a Zoom webinar interface. The main display area shows a presentation slide titled 'EVENT ADMIN GUIDE For Bravura CONNECT' with the Bravura logo. Above the slide, the webinar title 'Assumptions Expectations & Surprises: Reflections from a Decade of Non-Cognitive Assessment Results' is displayed, along with 'Hosted by NASPA' and a 'Time Left' indicator showing 02:04:57. To the right of the slide is a sidebar with tabs for 'Chat', 'Q&A', 'Polls', and 'Handouts'. The 'Chat' tab is active, showing a list of messages from 'Hemant McCall' and a text input field at the bottom. At the bottom of the screen, there is a footer with a small logo on the left, the hashtag '#VIRTUALSHE20' in the center, and a note on the right: 'If you are having technical difficulties with audio/video, please close this window for an alternate option.' Below the footer, it says 'Powered by Bravura Technologies'.

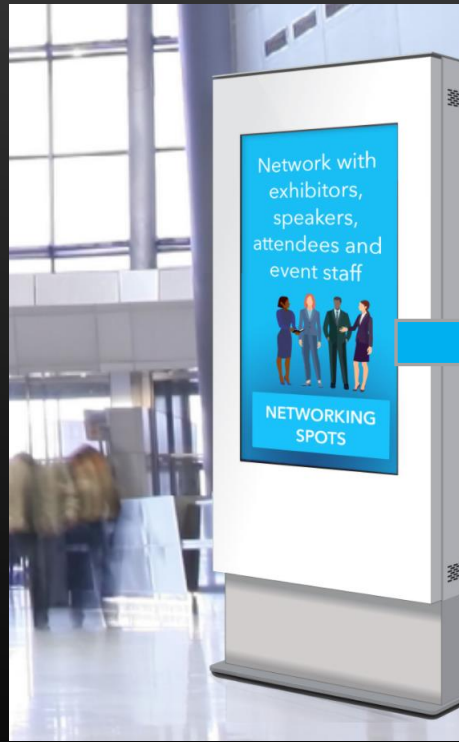
Your presenter will make some of these options available to you. You can chat, ask questions and respond to polls. Try adjusting your browser Zoom level if you do not see these options.

Close the screen and select the last option on the next screen if you are having difficulties

JOINING A VIRTUAL SESSION: NETWORKING

You can be seen and heard on a networking session. You can join a networking session 5 minutes before start time. There is no waiting room for a networking session

Networking sessions are interactive. Enable your mic and camera to interact with other attendees and speakers. You can also use Chat



Agenda - Networking

View My Schedule

Program Agenda

All Tracks

Search Agenda - Networking

Q

AM

PM

All

Now

Topic	Date	Time
E01: Speed Geeking (Bingo!) + Gather Optional Socializing	Fri, Jan 22, 2021	05:00 PM - 05:30 PM
E01: Optional Breakout Speaker Chat / Break (Session 1)	Sat, Jan 23, 2021	09:45 AM - 10:15 AM
F05: Session 2: Geeking: Small Group Networking A	Sat, Jan 23, 2021	10:15 AM - 11:00 AM
G01: Optional Breakout Speaker	Sat, Jan 23, 2021	11:00 AM - 11:30 AM

Speed Geeking Review

Instructions:

Speed Geeking Review

Join Virtual Networking Session

Add to My Schedule

Share

Back

Tue, Jan 19, 2021

12:00 PM - 01:00 PM

Instructions:

1. Select 'Join Virtual Networking Session'. This will be available on the screen 'Your
2. Click on 'Join Speed Geeking' which will prompt you to join
3. Once the breakout is over, you will be forced to exit from the Next/Assigned Room'.
4. Click on 'Join' to join the next breakout assigned to you. You
5. Repeat steps till the last breakout room

This is where you would join the virtual session 5 minute prior to the session start

JOIN VIRTUAL SESSIONS: ON DEMAND

If the session is not LIVE, it is ON DEMAND, which means you can watch the pre-recorded video uploaded by the speaker using this option, any time after session start time

Presentations Details

[VIEW PRESENTER VIDEO](#) [Add to My Schedule](#) [Message Presenter](#)

Title Multistate Outbreak of Salmonella Reading Infections Linked to Raw Turkey Products, 2018–2019

Session Name Multidisciplinary Perspectives on Salmonella Reading Illnesses Linked to Turkey

Wed, Oct 28, 2020

10:25 AM - 10:50 AM

Presenting Author: Colin Basler, Centers for Disease Control and Prevention, Atlanta, GA, USA

Message Board

Enter comments and Post

On Demand sessions are not interactive, However you may use the Message Board feature to leave your comments and question.

JOINING A VIRTUAL MEETING/APPOINTMENT

Virtual meetings may not be available for your event



Appointments

Scheduled	Requests For Me	Requested By Me	Cancelled	Rejected By Others	Past Appointments
Subject	Start Time	Appointment with	Organization		
Test01	Tue, Sep 22, 2020, 09:18 am				
Test01	Tue, Sep 22, 2020, 09:18 am				
Test02	Tue, Sep 22, 2020, 10:39 am				
Test02	Tue, Sep 22, 2020, 10:39 am				

Details

Back

Join Virtual Meeting

Appointment with	Bravura Technologies (Sales Bravura)
Subject	Appointment with Bravura Technologies
Date	Fri, Sep 18, 2020
Start Time	02:33 pm
End Time	02:48 pm

This is where you would join the virtual meeting 5 minute prior to the start

Details

Back

Join Virtual Meeting

Appointment with	Bravura Technologies (Sales Bravura)
Subject	Appointment with Bravura Technologies
Date	Fri, Sep 18, 2020
Start Time	02:33 pm
End Time	02:48 pm

Bravura Technologies (Sales Bravura)

Time Left 00 03 43

Join within this console

Select this option to join the appointment and stay within this console. You do not have to install Zoom or any additional software.

Join directly using Zoom

Select this option to join the appointment using the Zoom app, it provides a gallery view of all attendees. You will need to have a Zoom account and install Zoom, if you do not have it. This will take you out of this console. Close Zoom and the browser tab to come back to this view.

Bravura Technologies (Sales Bravura)

Time Left 00 01 34

Phone Call

Computer Audio

Join Audio by Computer

Join Audio

Stop Video

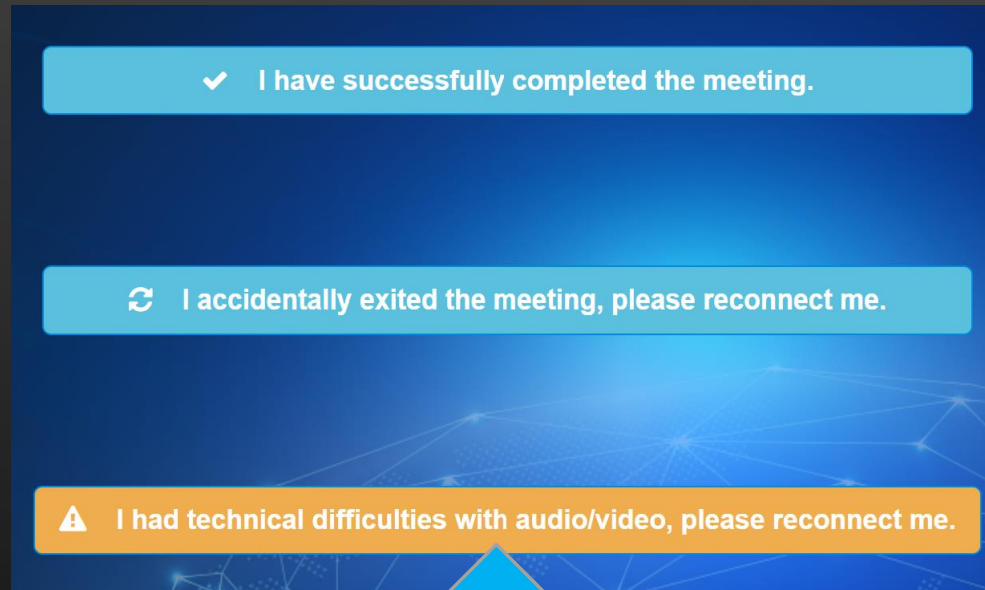
Leave Meeting

With audio/video, option. Or Live Chat with us!

Once you select to 'Join within this console' you will select to 'Join Audio by Computer' or can toggle to the Phone Call tab if you will to dial in. You will then be connected to your meeting!

If you will have multiple attendees, you will select the 'Join directly using Zoom' option where you can view all attendees in the gallery view. If it will be a one on one meeting, you should select the 'Join within this console' option where you will only have access to speaker view to show one attendee at a time

JOINING VIRTUAL EVENTS : ALTERNATE



**Use this option if you had
difficulty connecting or
have audio or video issues**

EXHIBITORS

Home

Program Agenda

Happening Now

Speakers

Exhibitors

Attendees

Announcements

Information

View or search exhibitors

All

Enter text to search

Q

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Company Name

Coca-Cola

Acadia Healthcare

Ad Adstra

All Baldassare | Pilates & Fitness

BR

Bravura Technologies

ampus Lab

You can message exhibitors, request to meet with them, view and download documents and product information uploaded by the exhibitors and take notes

Select to view details

Pre-scheduled exhibitor appointments are virtual using Zoom

Bravura Technologies

Request Appointment

Email Marketing Materials

View Products

Add Notes

Remove from my favorites

Message

Back

BR

BRAVURA

http://www.bravuratechnologies.com/website/

0000234567

Add1, Add2, Sarisota, FL 12121 USA

https://www.twitter.com

https://www.fb.com

https://www.instagram.com

https://www.linkedin.com

https://www.youtube.com

If available, you can view exhibits on a virtual show floor

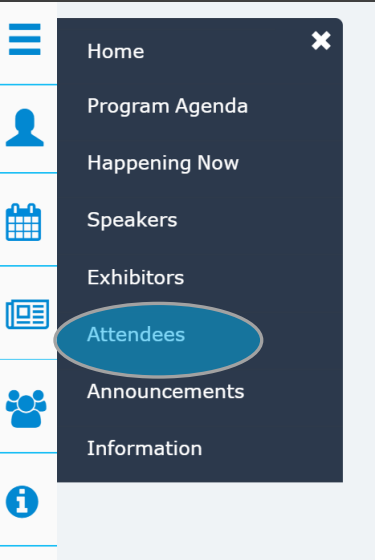


And a virtual booth



Meet exhibitor
On Demand,
this will launch
a zoom call

ATTENDEES



View a listing of all the meeting attendees, and select a profile to see more information, send a message, or request an appointment

View or search attendees

Attendees

Conference Track

First-Time Attendee

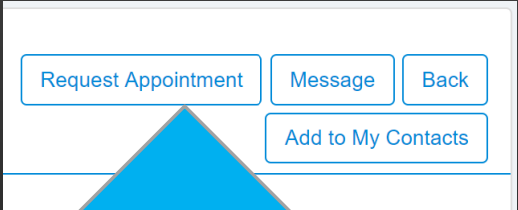
First-generation College St

Enter text to search

Q

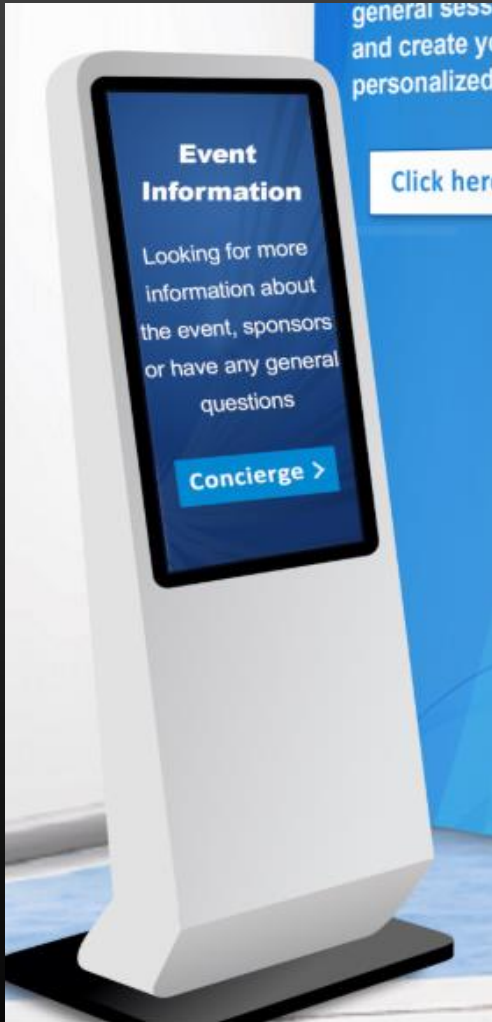
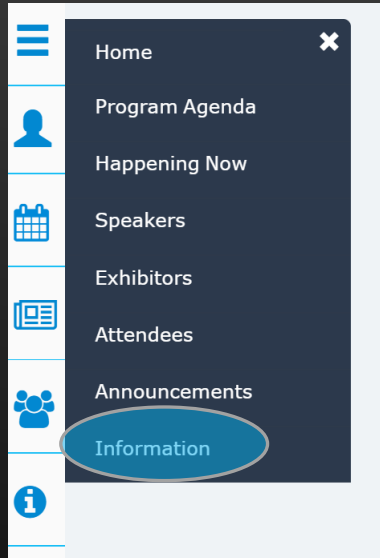
A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Name	Institution or Organization
Alejandra Acosta	New America
Brittany Acosta	University of Delaware
Michael Adkins	Montana State University - Billings
Erica Aguiar	University of Florida
MIRIAM ALAMEDA	University of Minnesota-Twin Cities
Alece Alderson	University of California-San Francisco

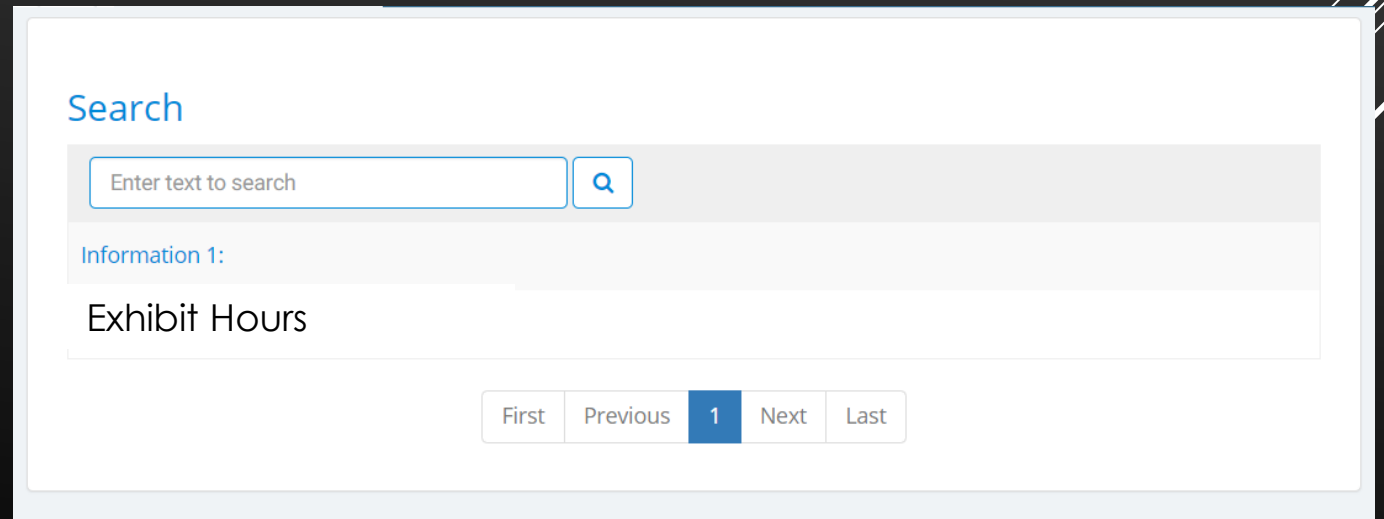


The Request appointment feature between attendees requires you to set up your own phone call or virtual meeting outside of the system.

INFORMATION




Select the 'Information' option to see all important event information. The event organizer will use this section to post event specific information



MY PROFILE

My Profile Privacy Options Notifications

Display Image:
300x300 pixel display size

 Upload

Title

Pronoun

Upload a photo that will be visible to all other platform users

Privacy Options

☐ Share my Email

☐ Share my Phone

☒ Display in ATTENDEE LISTING

You can control what information about you, other attendees can see. The default setting DOES NOT display your email or phone. Uncheck the Display in Attendee Listing if you do not want to be listed.

Other attendees can message and request to meet with you. When they do, you will also receive an email notification. Attendees cannot network with you if you are not listed in the ATTENDEE LISTING

Notifications

Email Options

☒ Appointments are requested

☒ Appointments are accepted

☒ Appointments are rejected

☒ Appointments are cancelled

☒ Message are sent